

Train the Trainer - [Level One]

Intended For

Companies looking to develop their own internal trainer to provide for their ongoing specific training needs.

Class Size

Maximum 8 participants

Course Length

Two days - 16 hours

Learning Objectives

The intent of this dynamic two-day workshop is to blend different theories of learning and teaching in adult education with practical experience. This program focuses on techniques that will allow new and experienced trainers to use immediately with success.

You will learn how to:

- Build rapport with participants and assess their needs.
- Overcome fear and resistance in the classroom.
- Plan and design training that will have lasting impact.
- Personalize training objectives to enhance participants motivation to learn.
- Deliver quality instruction logically and systematically.
- Create an optimum learning environment and accommodate a variety of learning styles.
- Apply effective instructional techniques, including visual aids.
- Apply new knowledge and skills as a communicator and adult educator.
- Use your personality as a tool in your instruction.
- Evaluate learner comprehension through various techniques and styles.

Along with the above topics there are four key features to course development and delivery that are the foundation of the program: *Preparation - Presentation - Practice - Performance*. Each participant will have the opportunity to put these components into practice by planning and facilitating a mini training session for their classmates. With this experience, as well as feedback from the instructor, participant's learning of training techniques is accelerated with this practical application.

Certification

Participants will receive a certificate of training upon successful completion of the program.

"To teach well is to believe in what and whom you teach"

Author Unknown

Attention Health and Safety Managers

Are you responsible for the safety and performance of your employees at your company? Then you know effective training requires certain skills and proper planning.

This program gives participants practical strategies and techniques that will help your training program be highly effective in achieving optimum learning results.

This is your opportunity to develop and enhance the knowledge, skills, and abilities of your employees in course planning, curriculum development, and delivery.

"The only thing worse than training people and having them leave is not training them and having them stay."

Attributed to Zig Ziglar